## Charlton Fire District Meeting Minutes April 3, 2018

**PUBLIC MEETING:** The public meeting of the Charlton Fire District was called to order on April 3, 2018 at 7:07 p.m.

**PRESENT:** Jeff Voigt (Chairman), Bob LeGere, Steve Eichfeld, Kevin Loukes, Andy La Patra (Treasurer), Sharon Cronin (Secretary)

ABSENT: Dave Peters

## 1. Approval of Agenda

Motion to approve the agenda was made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

## 2. Approval of Minutes

Motion to approve last month's minutes made by Jeff Voigt and seconded by Bob LeGere. Approved 4-0.

## 3. Chairman's Report

Nothing to report

## 4. Treasurer's Report

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$275,142.09 Payroll Account: \$31,145.12

Apparatus Capital Reserve: \$105,059.26 Equipment Capital Reserve: \$130,224.61 Emergency Capital Reserve: \$25,057.84 Capital Improvement Reserve: \$298,246.23 **Total ending on April 1, 2018: \$864,875.15** 

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Bob LeGere. Approved 4-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

## 5. Chief's Report

- a. Dean DeCapria presented Chief's Report. 21 calls for the month:
  - 10-EMS
  - 3-Fire alarms
  - 1-Structure fire
  - 4 Electrical emergency
  - 3 MVA

- b. 18-2 yearly service has been completed. 18-4 will be going at the end of the month.
- c. Car 18 mileage is 36,010 and car 18-0 mileage is 57,975.
- d. Building generator is not transferring over during outages. Prices for repair are being investigated.
- e. Fire alarm and pull box are not working. Alarm and Suppression Co. will be called for repairs.
- f. Old indian tanks need to be replaced. Five indian tanks are needed. Cost for replacement is \$201.00 each on state bid.
- g. Floor stripper, wax and sealant are needed to do floors.
- h. Water run off from the trailer is causing water to pool at the back door. Chief is requesting to purchase corrugated panels to divert the water and snow. It is estimated about \$120 for materials.
- i. The chiefs are looking into prices for a key fob entry system to replace building keys. .
- j. Dean DeCapria presented purchase requests. (Motions under new business)

## 6. Committee Reports

a. Facilities Management (Dave Peters)

See Unfinished Business

b. Apparatus and Equipment (Bob LeGere)

See Chief's Report

c. Firematic Training and Fire Prevention Committee (Jeff Voigt)

There is nothing to report at this time.

- d. Radio Communication and Informational Technology Committee (Kevin Loukes)
  - There is nothing to report at this time.
- e. Staff Relations/Code of Ethics Committee (Steve Eichfeld)

There is nothing to report at this time.

## 7. Unfinished Business

Nothing to report

## 8. New Business

a. The BOFC voted to hire Sean Foran-Hueber Breuer Project Manager.

Motion to approve the purchase of five indian tanks at \$1,005.00 plus shipping each made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

Motion to approve the purchase of building supplies from Lowes not to exceed \$125.00 made by Jeff Voigt and seconded by Bob LeGere. Approved 4-0.

Motion to approve the purchase of floor stripping materials not to exceed \$500.00 made by Jeff Voigt and seconded by Steve Eichfeld. Approved 4-0.

Motion to approve the hiring of Sean Foran as project manager for \$35,000 made by Jeff Voigt and seconded by Kevin Loukes. Approved 4-0.

Motion to approve use of the fire house on April 29th & Oct 21st by the Ladies Auxiliary made by Jeff Voigt and seconded by Steve Eichfeld. Approved 4-0.

## 9. Privilege of the Floor

## 10. Adjournment

Motion to adjourn made by Jeff Voigt and seconded by Bob LeGere at 8:30 p.m. Approved 4-0.

## CHARLTON FIRE DISTRICT #1 Profit & Loss

March 2018

	Mar 18	Feb 18	\$ Change		
Income	CANADA CANADA CANADA NA CANADA				
A2701 REFUNDS OF PRIOR YEAR EXP REFUND PRIOR YEAR	15.58	0.00	15.58		
Total A2701 REFUNDS OF PRIOR YEAR EXP	15.58	0.00	15.58		
A2401 INTEREST & EARNINGS INTEREST & EARNINGS CHECKING INTEREST & EARNINGS OTHER ACCTS INTEREST & EARNINGS OPERATING	3.61 23.72 32.65	3.51 21.42 31.20	0.10 2.30 1.45		
Total A2401 INTEREST & EARNINGS	59.98	56.13	3.85		
A2680 INSURANCE RECOVERIES INSURANCE RECOVERIES	1,075.37	0.00	1,075.37		
Total A2680 INSURANCE RECOVERIES	1,075.37	0.00	1,075.37		
Total Income	1,150.93	56.13	1,094.80		
Gross Profit	1,150.93	56.13	1,094.80		
Expense A90308 SOCIAL SECURITY MEDICARE EMPLOYER FICA EMPLOYER	33.35 142.60	33.35 142.60	0.00 0.00		
Total A90308 SOCIAL SECURITY	175.95	175.95	0.00		
A34101 FIRE PER SVC PERSONAL SERVICES MEDICARE EMPLOYEE FICA EMPLOYEE FEDERAL INCOME TAX SECRETARY WAGES TREASURER WAGES	33.35 142.60 188.00 588.65 1,308.60	33.35 142.60 188.00 588.65 1,308.60	0.00 0.00 0.00 0.00 0.00		
Total PERSONAL SERVICES	2,261.20	2,261.20	0.00		
Total A34101 FIRE PER SVC	2,261.20	2,261.20	0.00		
A34104 FIRE PROTECTION WEBSITE ADMINISTRATION PHYSICAL FITNESS POSTAGE BANK FEES WASTE DISPOSAL WATER MISCELLANEOUS FOOD REIMBURSEMENTS TELEPHONE & CABLE EMS SUPPLIES BUILDING & GROUNDS MAINTENANCE PRINTING & SUPPLIES PAGER REPAIR BATTERIES ELECTRIC & GAS FIREFIGHTER TRAINING INTERIOR FIREFIGHTING FIT TRAIN FUEL - BUILDING APPARATUS MAINT/REPAIR INSURANCE	0.00 0.00 0.00 19.50 80.16 102.66 106.99 134.43 143.23 184.00 190.00 275.00 344.00 414.17 453.00 560.00 764.62 2.131.37 19.169.05	40.00 100.00 49.00 29.50 80.16 0.00 0.00 0.00 344.27 0.00 190.00 9.05 0.00 967.71 134.00 0.00 920.64 403.25 0.00	-40.00 -100.00 -49.00 -10.00 0.00 102.66 106.99 134.43 -201.04 184.00 0.00 265.95 344.00 -553.54 319.00 560.00 -156.02 1,728.12		
Total A34104 FIRE PROTECTION	25,072.18	3,267.58	21,804.60		
Total Expense	27,509.33	5,704.73	21,804.60		
Net Income	-26,358.40	-5,648.60	-20,709.80		
	The second secon				

## Good evening Andrew

Your last sign on was March 20, 2018 at 1:35 PM

CHARLTON FIRE DISTRICT #1's Portfolio Value 6 Accounts As of 4/1/2018 \$864,875.15 Available Balance

**Deposit Accounts** 

\$864,875.15

R8021 0712 OPERATING 0712

\$275,142.09

Available Balance as of Apr 01, 2018

R8021 2286 APPARATUS 2286

\$105,059.26

Available Balance as of Apr 01, 2018

R8021 2302 EMERGENCY 2302

\$25,057.<sup>84</sup>

Available Balance as of Apr 01, 2018

R8021 0720 PAYROLL 0720

\$31,145.12

Available Balance as of Apr 01, 2018

R8021 2294 EQUIPMENT 2294

\$130,224.61

Available Balance as of Apr 01, 2018

R8021 2310 CAPITAL IMPRO... 2310

\$298,246.23

Available Balance as of Apr 01, 2018

6:00 PM

## CHARLTON FIRE DISTRICT #1 BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

**Cash Basis** 

	Mar 18	Mar 17
R8021 0712 OPERATING	275,142.09	290,638.86
R8021 0720 PAYROLL	31,145.12	25,962.24
R8021 2286 APPARATUS	105,059.26	55,015.24
R8021 2294 EQUIPMENT	130,224.61	125,161.22
R8021 2302 EMERGENCY	25,057.84	25,045.32
R8021 2310 CAPITAL IMPROVEME	298,246.23	207,916.46
TOTAL	864,875.15	729,739.34

## CHARLTON FIRE DISTRICT #1 YTD P & L BUDGET vs. ACTUAL

Cash Basis

January through March 2018

	Jan - Mar 18	Budget	\$ Over Budget	% of Budget	
Income					
A1001 REAL PROPERTY TAXES REAL PROPERTY TAXES	300,016.01	300,016.00	0.01	100.0%	
Total A1001 REAL PROPERTY TAXES	300,016.01	300,016.00	0.01	100.0%	
A2401 INTEREST & EARNINGS					
INTEREST & EARNINGS CHECKING	7.99	20.00	-12.01	40.0%	
INTEREST & EARNINGS OPERATING	79.39	230.00	-150.61	34.5%	
INTEREST & EARNINGS OTHER ACCTS	68.86	250.00	-181.14	27.5%	
Total A2401 INTEREST & EARNINGS	156.24	500.00	-343.76	31.2%	
A2665 SALES OF PROPERTY					
SALE OF EQUIPMENT	0.00	0.00	0.00	0.0%	
Total A2665 SALES OF PROPERTY	0.00	0.00	0.00	0.0%	
ACCOR INCLUDANCE DECOVERIES					
A2680 INSURANCE RECOVERIES INSURANCE RECOVERIES	1.075.37				
Total A2680 INSURANCE RECOVERIES	1.075.37				
	1,075.07				
A2701 REFUNDS OF PRIOR YEAR EXP	45.50		45.50	400.004	
REFUND PRIOR YEAR	15.58	0.00	15.58	100.0%	
Total A2701 REFUNDS OF PRIOR YEAR EXP	15.58	0.00	15.58	100.0%	
A5031 INTERFUND TRANSFERS					
INTERFUND TRANSFERS	0.00	0.00	0.00	0.0%	
Total A5031 INTERFUND TRANSFERS	0.00	0.00	0.00	0.0%	
Total Income	301,263.20	300,516.00	747.20	100.2%	
Gross Profit	301,263.20	300,516.00	747.20	100.2%	
Expense					
A34101 FIRE PER SVC					
PERSONAL SERVICES					
FEDERAL INCOME TAX	564.00	0.00	564.00	100.0%	
FICA EMPLOYEE	427.80	0.00	427.80	100.0%	
MEDICARE EMPLOYEE	100.05	0.00	100.05	100.0%	
NYS INCOME TAX	116.40	0.00	116.40	100.0%	
SECRETARY WAGES	1.765.95	8,400.00	-6.634.05	21.0%	
TREASURER WAGES	3,925.80	19,200.00	-15,274,20	20.4%	
Total PERSONAL SERVICES	6,900.00	27,600.00	-20,700.00	25.0%	
Total A34101 FIRE PER SVC	6,900.00	27,600.00	-20,700.00	25.0%	
A34102 FIRE, EQUIP & CAP OUTLAY					
EQUIPMENT					
APPARATUS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%	
BUILDING EQUIPMENT	0.00	1.000.00	-1.000.00	0.0%	
EMS EQUIPMENT	0.00	1,000.00	-1.000.00	0.0%	
FIREFIGHTER EQUIPMENT	0.00	3,000.00	-3,000.00	0.0%	
	0.00		-800.00	0.0%	
HOSE REPLACEMENT		800.00	-5.240.44		
PERSONAL PROTECTIVE EQUIP SCBA BOTTLE & PACK REPLACEMENT	2,759.56 0.00	8,000.00 0.00	0.00	34.5% 0.0%	
			And the second s	a Transfermation and additional and the second	
Total EQUIPMENT	2,759.56	14,800.00	-12,040.44	18.6%	
Total A34102 FIRE, EQUIP & CAP OUTLAY	2,759.56	14,800.00	-12,040.44	18.6%	

## CHARLTON FIRE DISTRICT #1 YTD P & L BUDGET vs. ACTUAL

Cash Basis

January through March 2018

	Jan - Mar 18	Budget	\$ Over Budget	% of Budget
A34104 FIRE PROTECTION				
ANNUAL AUDIT	0.00	4,000.00	-4,000.00	0.0%
APPARATUS MAINT/REPAIR	20,300.00	15,000.00	5,300.00	135.3%
ASSOCIATION DUES	0.00	300.00	-300.00	0.0%
BANK FEES	93.50	300.00	-206.50	31.2%
<b>BUILDING &amp; GROUNDS MAINTENANCE</b>	1,232.45	4,800.00	-3,567.55	25.7%
<b>BUILDING &amp; GROUNDS REPAIRS</b>	300.85	4,300.00	-3,999.15	7.0%
COMMISSIONER TRAINING	0.00	300.00	-300.00	0.0%
DATA ENTRY-INCIDENT REPORTING	0.00	1,800.00	-1,800.00	0.0%
ELECTRIC & GAS	1,768.84	5,000.00	-3,231.16	35.4%
EMS SUPPLIES	184.00	2,000.00	-1.816.00	9.2%
EMS TRAINING	0.00	500.00	-500.00	0.0%
EQUIPMENT MAINT/REPAIR	0.00	1,000.00	-1.000.00	0.0%
FIRE PREVENTION	0.00	3,000.00	-3,000.00	0.0%
FIREFIGHTER PHYSICAL EXAMS	0.00	7,000.00	-7,000.00	0.0%
FIREFIGHTER TRAINING	587.00	1,000.00	-413.00	58.7%
FIREMATIC & REHAB SUPPLIES	0.00	600.00	-600.00	0.0%
	0.00	50.00	-50.00	0.0%
FOAM	134.43	300.00	-165.57	44.8%
FOOD REIMBURSEMENTS				
FUEL - BUILDING	1,685.26	4,000.00	-2,314.74	42.1%
FUEL - TRUCKS	0.00	4,000.00	-4,000.00	0.0%
HOSE/LADDER TESTING	183.20	1,200.00	-1,016.80	15.3%
INSPECTION OF DEPARTMENT	0.00	7,000.00	-7,000.00	0.0%
INSURANCE	19,169.05	20,000.00	-830.95	95.8%
INTERIOR FIREFIGHTING FIT TRAIN	560.00	800.00	-240.00	70.0%
LEGAL SERVICES	0.00	3,000.00	-3,000.00	0.0%
MISCELLANEOUS	260.99	500.00	-239.01	52.2%
PAGER REPAIR BATTERIES	1,644.24	1,200.00	444.24	137.0%
PHYSICAL FITNESS	300.00	800.00	-500.00	37.5%
POSTAGE	49.00	400.00	-351.00	12.3%
PRINTING & SUPPLIES	284.05	800.00	-515.95	35.5%
PUBLIC NOTICES	5.13	200.00	-194.87	2.6%
SCBA PACK TESTING	0.00	1,000.00	-1,000.00	0.0%
TELEPHONE & CABLE	831.97	2,500.00	-1,668.03	33.3%
WASTE DISPOSAL	240.48	800.00	-559.52	30.1%
WATER	634.82	500.00	134.82	127.0%
WEBSITE ADMINISTRATION	40.00	200.00	-160.00	20.0%
Total A34104 FIRE PROTECTION	50,489.26	100,150.00	-49,660.74	50.4%
A90308 SOCIAL SECURITY				
FICA EMPLOYER	427.80	1,800.00	-1,372.20	23.8%
MEDICARE EMPLOYER	100.05	400.00	-299.95	25.0%
Total A90308 SOCIAL SECURITY	527.85	2,200.00	-1,672.15	24.0%
A99019 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	0.00	50,000.00	-50,000.00	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	105,766.00	-105,766.00	0.0%
TO EQUIPMENT CAPITAL RESERVES	0.00	0.00	0.00	0.0%
TO OPERATING ACCOUNT	0.00	0.00	0.00	0.0%
TO PAYROLL ACCOUNT	0.00	0.00	0.00	0.0%
Total A99019 INTERFUND TRANSFERS	0.00	155,766.00	-155,766.00	0.0%
Total Expense	60,676.67	300,516.00	-239,839.33	20.2%
ncome	240,586.53	0.00	240,586.53	100.0%
ncome	240,300.53	0.00	240,000.03	100.0%

## CHARLTON FIRE DISTRICT #1 Profit & Loss

March 2018

	Mar 18	Feb 18	\$ Change
Income			
A2701 REFUNDS OF PRIOR YEAR EXP REFUND PRIOR YEAR	15.58	0.00	15.58
Total A2701 REFUNDS OF PRIOR YEAR EXP	15.58	0.00	15.58
A2401 INTEREST & EARNINGS			
INTEREST & EARNINGS CHECKING	3.61	3.51	0.10
INTEREST & EARNINGS OTHER ACCTS	23.72	21.42	2.30
INTEREST & EARNINGS OPERATING	32.65	31.20	1.45
Total A2401 INTEREST & EARNINGS	59.98	56.13	3.85
A2680 INSURANCE RECOVERIES INSURANCE RECOVERIES	1,075.37	0.00	1,075.37
Total A2680 INSURANCE RECOVERIES	1,075.37	0.00	1,075.37
Total Income	1,150.93	56.13	1,094.80
Gross Profit	1,150.93	56.13	1,094.80
	1,100.00	00.10	1,004.00
Expense A90308 SOCIAL SECURITY			
MEDICARE EMPLOYER	33.35	33.35	0.00
FICA EMPLOYER	142.60	142.60	0.00
Total A90308 SOCIAL SECURITY	175.95	175.95	0.00
A34101 FIRE PER SVC			
PERSONAL SERVICES		00.05	0.00
MEDICARE EMPLOYEE	33.35	33.35	0.00 0.00
FICA EMPLOYEE	142.60 188.00	142.60 188.00	0.00
FEDERAL INCOME TAX	588.65	588.65	0.00
SECRETARY WAGES TREASURER WAGES	1,308.60	1,308.60	0.00
Total PERSONAL SERVICES	2,261.20	2,261.20	0.00
Total A34101 FIRE PER SVC	2,261.20	2,261.20	0.00
A34104 FIRE PROTECTION			
WEBSITE ADMINISTRATION	0.00	40.00	-40.00
PHYSICAL FITNESS	0.00	100.00	-100.00
POSTAGE	0.00	49.00	-49.00
BANK FEES	19.50	29.50	-10.00
WASTE DISPOSAL	80.16	80.16	0.00
WATER	102.66	0.00	102.66 106.99
MISCELLANEOUS	106.99	0.00	134.43
FOOD REIMBURSEMENTS	134.43	0.00 344.27	-201.04
TELEPHONE & CABLE	143.23 184.00	0.00	184.00
EMS SUPPLIES	190.00	190.00	0.00
BUILDING & GROUNDS MAINTENANCE	275.00	9.05	265.95
PRINTING & SUPPLIES PAGER REPAIR BATTERIES	344.00	0.00	344.00
ELECTRIC & GAS	414.17	967.71	-553.54
FIREFIGHTER TRAINING	453.00	134.00	319.00
INTERIOR FIREFIGHTING FIT TRAIN	560.00	0.00	560.00
FUEL - BUILDING	764.62	920.64	-156.02
APPARATUS MAINT/REPAIR	2,131.37	403.25	1,728.12
INSURANCE	19,169.05	0.00	19,169.05
Total A34104 FIRE PROTECTION	25,072.18	3,267.58	21,804.60
Total Expense	27,509.33	5,704.73	21,804.60
Net Income	-26,358.40	-5,648.60	-20,709.80
	The state of the s	A CONTRACTOR OF THE PARTY OF TH	

## Good evening Andrew

Your last sign on was March 20, 2018 at 1:35 PM

CHARLTON FIRE DISTRICT #1's Portfolio Value 6 Accounts As of 4/1/2018 \$864,875.15 Available Balance

**Deposit Accounts** \$864,875.15

R8021 0712 OPERATING 0712

\$275,142.09

Available Balance as of Apr 01, 2018

R8021 2286 APPARATUS 2286

\$105,059.<sup>26</sup>

Available Balance as of Apr 01, 2018

R8021 2302 EMERGENCY 2302

\$25,057.84

Available Balance as of Apr 01, 2018

R8021 0720 PAYROLL 0720

\$31,145.12

Available Balance as of Apr 01, 2018

R8021 2294 EQUIPMENT 2294

\$130,224.61

Available Balance as of Apr 01, 2018

R8021 2310 CAPITAL IMPRO... 2310

\$298,246.<sup>23</sup>

Available Balance as of Apr 01, 2018

	Mar 18	Mar 17
R8021 0712 OPERATING	275,142.09	290,638.86
R8021 0720 PAYROLL	31,145.12	25,962.24
R8021 2286 APPARATUS	105,059.26	55,015.24
R8021 2294 EQUIPMENT	130,224.61	125,161.22
R8021 2302 EMERGENCY	25,057.84	25,045.32
R8021 2310 CAPITAL IMPROVEME	298,246.23	207,916.46
TOTAL	864,875.15	729,739.34

## CHARLTON FIRE DISTRICT #1 YTD P & L BUDGET vs. ACTUAL

Cash Basis

January through March 2018

	Jan - Mar 18	Budget	\$ Over Budget	% of Budget
Income				
A1001 REAL PROPERTY TAXES REAL PROPERTY TAXES	300,016.01	300,016.00	0.01	100.0%
Total A1001 REAL PROPERTY TAXES	300,016.01	300,016.00	0.01	100.0%
A2401 INTEREST & EARNINGS INTEREST & EARNINGS CHECKING INTEREST & EARNINGS OPERATING INTEREST & EARNINGS OTHER ACCTS	7.99 79.39 68.86	20.00 230.00 250.00	-12.01 -150.61 -181.14	40.0% 34.5% 27.5%
Total A2401 INTEREST & EARNINGS	156.24	500.00	-343.76	31.2%
A2665 SALES OF PROPERTY SALE OF EQUIPMENT	0.00	0.00	0.00	0.0%
Total A2665 SALES OF PROPERTY	0.00	0.00	0.00	0.0%
A2680 INSURANCE RECOVERIES INSURANCE RECOVERIES	1,075.37			
Total A2680 INSURANCE RECOVERIES	1,075.37			
A2701 REFUNDS OF PRIOR YEAR EXP REFUND PRIOR YEAR	15.58	0.00	15.58	100.0%
Total A2701 REFUNDS OF PRIOR YEAR EXP	15.58	0.00	15.58	100.0%
A5031 INTERFUND TRANSFERS INTERFUND TRANSFERS	0.00	0.00	0.00	0.0%
Total A5031 INTERFUND TRANSFERS	0.00	0.00	0.00	0.0%
Total Income	301,263.20	300,516.00	747.20	100.2%
Gross Profit	301,263.20	300,516.00	747.20	100.2%
Expense A34101 FIRE PER SVC PERSONAL SERVICES FEDERAL INCOME TAX FICA EMPLOYEE MEDICARE EMPLOYEE NYS INCOME TAX SECRETARY WAGES TREASURER WAGES	564.00 427.80 100.05 116.40 1,765.95 3,925.80	0.00 0.00 0.00 0.00 8,400.00 19,200.00	564.00 427.80 100.05 116.40 -6,634.05	100.0% 100.0% 100.0% 100.0% 21.0% 20.4%
Total PERSONAL SERVICES	6,900.00	27,600.00	-20,700.00	25.0%
Total A34101 FIRE PER SVC	6,900.00	27,600.00	-20,700.00	25.0%
A34102 FIRE, EQUIP & CAP OUTLAY EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
APPARATUS EQUIPMENT BUILDING EQUIPMENT EMS EQUIPMENT FIREFIGHTER EQUIPMENT HOSE REPLACEMENT PERSONAL PROTECTIVE EQUIP SCBA BOTTLE & PACK REPLACEMENT	0.00 0.00 0.00 0.00 0.00 2,759.56 0.00	1,000.00 1,000.00 1,000.00 3,000.00 800.00 8,000.00	-1,000.00 -1,000.00 -1,000.00 -3,000.00 -800.00 -5,240.44 0.00	0.0% 0.0% 0.0% 0.0% 34.5% 0.0%
Total EQUIPMENT	2,759.56	14,800.00	-12,040.44	18.6%
Total A34102 FIRE, EQUIP & CAP OUTLAY	2,759.56	14,800.00	-12,040.44	18.6%

## CHARLTON FIRE DISTRICT #1 YTD P & L BUDGET vs. ACTUAL

Cash Basis

January through March 2018

	Jan - Mar 18	Budget	\$ Over Budget	% of Budget
A34104 FIRE PROTECTION	-			
ANNUAL AUDIT	0.00	4,000.00	-4,000.00	0.0%
APPARATUS MAINT/REPAIR	20,300.00	15,000.00	5,300.00	135.3%
ASSOCIATION DUES	0.00	300.00	-300.00	0.0%
BANK FEES	93.50	300.00	-206.50	31.2%
<b>BUILDING &amp; GROUNDS MAINTENANCE</b>	1,232.45	4,800.00	-3,567.55	25.7%
BUILDING & GROUNDS REPAIRS	300.85	4,300.00	-3,999.15	7.0%
COMMISSIONER TRAINING	0.00	300.00	-300.00	0.0%
DATA ENTRY-INCIDENT REPORTING	0.00	1,800.00	-1,800.00	0.0%
ELECTRIC & GAS	1,768.84	5,000.00	-3,231.16	35.4%
EMS SUPPLIES	184.00	2,000.00	-1,816.00	9.2%
EMS TRAINING	0.00	500.00	-500.00	0.0%
EQUIPMENT MAINT/REPAIR	0.00	1,000.00	-1,000.00	0.0%
FIRE PREVENTION	0.00	3,000.00	-3,000.00	0.0%
FIREFIGHTER PHYSICAL EXAMS	0.00	7,000.00	-7,000.00	0.0%
FIREFIGHTER TRAINING	587.00	1,000.00	-413.00	58.7%
	0.00	600.00	-600.00	0.0%
FIREMATIC & REHAB SUPPLIES	0.00	50.00	-50.00	0.0%
FOAM			-165.57	44.8%
FOOD REIMBURSEMENTS	134.43	300.00		42.1%
FUEL - BUILDING	1,685.26	4,000.00	-2,314.74	
FUEL - TRUCKS	0.00	4,000.00	-4,000.00	0.0%
HOSE/LADDER TESTING	183.20	1,200.00	-1,016.80	15.3%
INSPECTION OF DEPARTMENT	0.00	7,000.00	-7,000.00	0.0%
INSURANCE	19,169.05	20,000.00	-830.95	95.8%
INTERIOR FIREFIGHTING FIT TRAIN	560.00	800.00	-240.00	70.0%
LEGAL SERVICES	0.00	3,000.00	-3,000.00	0.0%
MISCELLANEOUS	260.99	500.00	-239.01	52.2%
PAGER REPAIR BATTERIES	1,644.24	1,200.00	444.24	137.0%
PHYSICAL FITNESS	300.00	800.00	-500.00	37.5%
POSTAGE	49.00	400.00	-351.00	12.3%
PRINTING & SUPPLIES	284.05	800.00	-515.95	35.5%
PUBLIC NOTICES	5.13	200.00	-194.87	2.6%
SCBA PACK TESTING	0.00	1,000.00	-1.000.00	0.0%
TELEPHONE & CABLE	831.97	2,500.00	-1,668.03	33.3%
WASTE DISPOSAL	240.48	800.00	-559.52	30.1%
WATER	634.82	500.00	134.82	127.0%
	40.00	200.00	-160.00	20.0%
WEBSITE ADMINISTRATION				
Total A34104 FIRE PROTECTION	50,489.26	100,150.00	-49,660.74	50.4%
A90308 SOCIAL SECURITY				
FICA EMPLOYER	427.80	1,800.00	-1,372.20	23.8%
MEDICARE EMPLOYER	100.05	400.00	-299.95	25.0%
Total A90308 SOCIAL SECURITY	527.85	2,200.00	-1,672.15	24.0%
A99019 INTERFUND TRANSFERS				
TO APPARATUS CAPITAL RESERVES	0.00	50,000.00	-50,000.00	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	105,766.00	-105,766.00	0.0%
TO EQUIPMENT CAPITAL RESERVES	0.00	0.00	0.00	0.0%
TO OPERATING ACCOUNT	0.00	0.00	0.00	0.0%
TO PAYROLL ACCOUNT	0.00	0.00	0.00	0.0%
Total A99019 INTERFUND TRANSFERS	0.00	155,766.00	-155,766.00	0.09
Total Expense	60,676.67	300,516.00	-239,839.33	20.29
let Income	240,586.53	0.00	240,586.53	100.0%
			Same and the same	

100712

9 X 81 00009 R EM T1 CHARLTON FIRE DISTRICT #1 OPERATING ACCOUNT PO BOX 1369 BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Enroll in Online Banking today at Key.com.

Access your available accounts, transfer funds and view your transactions right from your PC.

## **KeyNotes**

Important information regarding changes to your Account.

Effective May 11, 2018 we will be making positive changes to your KeyBank Business Interest Checking Account. At KeyBank we are committed to providing our clients with timely information regarding changes to your account. These changes will be reflected in your May 2018 statement.

 There will be an additional way to avoid the Monthly Maintenance Service Charge on your KeyBank Business Interest Checking account via relationship pricing:

The Monthly Maintenance Service Charge on your KeyBank Business Interest Checking account can be avoided if the total of the following was \$15,000.00 or more: 1) the combined cycle-to-date Average Ledger Balance in any combination of business checking (excluding certain business accounts opened for the benefit of others), business savings and business certificates of deposit accounts within two business days prior to your KeyBank Business Interest Checking Account statement cycle date; and/or 2) the outstanding balance of all commercial loans and lines of credit including your Business Cash Reserve Credit Account(s) (excluding balances past due 60 days or more) as of no more than five business days prior to your KeyBank Business Interest Checking Account statement cycle date.

Additionally, if you are the sole owner\* of your business, the list of account balances that may be combined to avoid the monthly Maintenance Service Charge on your KeyBank Business Interest Checking Account includes all of the above business accounts and certain of your personal accounts as outlined below. You may avoid the monthly Maintenance Service Charge on your KeyBank Business Interest Checking Account if the following balance requirement is met:

The total of the following was \$15,000.00 or more: 1) the combined cycle-to-date Average Ledger Balance in any combination of personal and business checking, personal and business savings and personal and business certificates of deposit accounts within two business days prior to your KeyBank Business Interest Checking Account statement cycle date;

0712

## KeyNotes (con't)

and/or 2) the outstanding balances of your standard consumer loan/line\*\* of credit balances (excluding balances past due 60 days or more) as of no more than five business days prior to your KeyBank Business Interest Checking Account statement cycle date.

(\* As used herein, "sole owner" means a natural person doing business as a sole proprietor and excludes separate legal entities such as corporations, partnerships, limited liability companies and not for profit enterprises.
\*\*Standard consumer loan and line products include Auto Loans, RV Loans, Marine Loans, Home Equity Loans, Home Equity Lines of Credit, Home Improvement Loans, Key Equity Options, Preferred (Unsecured) Credit Lines, Cash Reserve Credit, Personal Loans, Mobile Home Loans and Airplane Loans with KeyBank NA; and Credit Cards. Certain non-standard loans and lines of credit may not be included.)

- 2. We will be eliminating the Excess Telephone Inquiry Service Charge assessed for both automated response system inquiries (\$0.75 per call in excess of 8 per statement period) and employee assisted inquiries (\$1.50 per call in excess of 3 per statement period). These service charges will no longer be assessed.
- 3. The following changes will be made to the Agreement for Small Business Debit Card and Electronic Funds Transfer Services.

Section 5. CHARGES FOR TRANSACTIONS, TRANSFERS AND OTHER SERVICES (d) Card Replacement Charge will be revised by removing the sentence 'If you request a replacement Card a charge of \$5.00 will be assessed.' The \$5.00 Card Replacement Charge will no longerbe assessed.

Complete copies of the revised Small Business Checking Account Fees and Disclosures and the Agreement for Small Business Debit Card and Electronic Funds Transfer Services is available at any local KeyBank branch or online at key.com.

Please contact your KeyBank representative with any questions or call 1-888- KEY4BIZ (1-888-539-4249) TDD/TTY (Hearing impaired): 1-800-539-8336

Please retain this information with your account records.

KeyBank Business Interest Checking CHARLTON FIRE DISTRICT #1 OPERATING ACCOUNT	0712		
		Beginning balance 2-28-18	\$299,082.67
		2 Additions	+1,090.95
		17 Subtractions	-25,052.68
		Interest paid	+32.65
		Net fees and charges	-11.50
		Ending balance 3-31-18	\$275,142.09



## Business Banking Statement March 31, 2018 page 3 of 4

)0712

-							
A	~		п	•		n	
~	u	u	и	u	u		-

Deposits	Date	Serial #	Source		
	3-1		Deposit	Branch 0081 New York	\$15.58
	3-30		Deposit	Branch 0081 New York	1,075.37
			Total ad	ditions	\$1 090 95

## Subtractions

Paper Checks

\* check missing from sequence

Check	Date	Amount	Check	Date	<b>Amount</b>	Check	Date	Amount
7675	3-16	\$903.99	7678	3-22	34.43	7681	3-15	13,674.05
7676	3-9	1,056.00	7679	3-9	184.00	7682	3-15	5,495.00
7677	3-9	560.00	7680	3-14	275.00	7683	3-20	1,075.37

Paper Checks Paid \$23,257.84

Withdrawals Date	Serial #	Location	
3-7		Bill Pay:Verizon 518399 Pbh9Jqt9	\$56.18
3-7		Bill Pay:Waste Connections 6910-1 4B39Mqt9	80.16
3-7		Bill Pay:Time Warner Cable 106007 Mbx9Lqt9	87.05
3-7		Bill Pay:Dean DE Capria N/A Qbk9Tqt9	100.00
3-7		Bill Pay:Town of Charlton N/A Fbn9Oqt9	102.66
3-7		Bill Pay:Da Kenyon Enterpri Cfd #1 Cb99Vqt9	190.00
3-7		Bill Pay:National Grid 51564- 1Bd9Kqt9	414.17
3-7		Bill Pay:Ferrellgas 511576 Fbs9Wqt9	764.62
		Total subtractions	\$25,052.68

Interest
earned

Annual percentage yield (APY) earned	0.14%
Number of days this statement period	31
Interest paid 3-30-18	\$32.65
Interest earned this statement period	\$32.65
Interest paid year-to-date	\$79.39
Interest earned (2017)	\$265.79
1110100100110011001	

## Fees and charges

Date		Quantity	Unit Charge	
3-30-18	Imaged Items With Statement Charge	1	3.50	-\$3.50
3-30-18	Duplicate Statement Service Charge	1	5.00	-5.00
3-30-18	Paper Statement Fee	1.	3.00	-3.00

Fees and charges assessed this period

### CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws

#### IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

\* KeyBank Customer Disputes NY-31-17-0128 17 Corporate Woods Blvd Albany, NY 12211

Tell us your name and Account number;

Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more

Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

#### COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV - Transfer to Savings Account XFER FROM SAV - Transfer from Savings Account
XFER TO CKG - Transfer to Checking Account
XFER FROM CKG - Transfer from Checking Account PMT TO CR CARD - Payment to Credit Card
ADV CR CARD - Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit

#### IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH 44101-5885.

In your letter, give us the following information:

Account Information: Your name and account number.

Dollar Amount: The dollar amount of the suspected error.

Description of the Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in

While we investigate whether or not there has been an error, the following are true:

We cannot try to collect the amount in question, or report you as delinquent on that amount.

The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.

While you do not have to pay the amount in question, you are responsible for the remainder of your balance.

We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average cycle and divided baily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about count to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department P.O. Box 94518 Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

## page 4 of 4

#### BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

#### INSTRUCTIONS

Verify and check off in your check register each deposit, check or other transaction shown on this statement.

### Enter into your check register and SUBTRACT:

- · Checks or other deductions shown on our statement that you have not already entered.
- The "Service charges", if any, shown on your statement.

## Enter into your check register and ADD:

- · Deposits or other credits shown on your statement that you have not already entered.
- The "Interest earned" shown on your statement, if any.

4	register other de	n your check any checks or eductions that shown on your int.	6	your ch	y deposits to neck registers shown on to ent.	er that
	Check # or Date	Amount		Date	Amou	ınt
			то	TAL →	\$	
			6		ending bala on your ent.	nce
			\$			
			0	Add 5 total h	and 6 and ere.	enter
			\$			
_			8	Enter	total from	4.
			\$			in the second
			9		act 8 from 7 difference	
			\$			
тс	OTAL →	\$			t should agi register bal	

10:41 PM 04/01/18

## **CHARLTON FIRE DISTRICT #1** Reconciliation Summary R8021 0712 OPERATING, Period Ending 03/31/2018

	Mar 31, 18
Beginning Balance Cleared Transactions	299,082.67
Checks and Payments - 20 items Deposits and Credits - 3 items	-25,064.18 1,123.60
<b>Total Cleared Transactions</b>	-23,940.58
Cleared Balance	275,142.09
Register Balance as of 03/31/2018	275,142.09
Ending Balance	275,142.09

## CHARLTON FIRE DISTRICT #1 Reconciliation Detail

R8021 0712 OPERATING, Period Ending 03/31/2018

Cleared Transactions	Type	Date	Num	Name	Clr	Amount	Balance
Checks and Payments - 20 items         Check         03/06/2018 7681         AMSURE         X         -13,674.05         -13,6 Check         03/06/2018 7682         ADIRONDACK TRU         X         -5,495.00         -19,1 Check         03/06/2018 7676         VANDER MOLEN FI         X         -1,056.00         -20,2 Check         03/06/2018 7675         FASNY FCU CARD         X         -1,056.00         -20,2 Check         03/06/2018 7677         FASNY FCU CARD         X         -10,056.00         -21,6 Check         03/06/2018 7679         FASNY FCU CARD         X         -560.00         -21,6 Check         03/06/2018 7679         UNITED WELDING         X         -275.00         -21,9 Check         03/06/2018 7679         UNITED WELDING         X         -275.00         -21,9 Check         03/06/2018 7679         UNITED WELDING         X         -34.43         -22,1 Check         03/07/2018 P679         UNITED WELDING         X         -14.1.17         -23.0 <th>Beginning Balar</th> <th>nce</th> <th>I guidada de regulado Acido Agrico de</th> <th></th> <th></th> <th></th> <th>299,082.67</th>	Beginning Balar	nce	I guidada de regulado Acido Agrico de				299,082.67
Check	Cleared Tra	ansactions					
Check	Checks a	and Payments - 20	items				
Check				AMSURE		-13,674.05	-13,674.05
Check	Check	03/06/2018	7682	ADIRONDACK TRU	X	-5,495.00	-19,169.05
Check	Check	03/06/2018	7676	VANDER MOLEN FI		-1,056.00	-20,225.05
Check	Check	03/06/2018	7675	FASNY FCU CARD	X	-903.99	-21,129.04
Check	Check	03/06/2018	7677	GIBBY'S FIT TESTI	X	-560.00	-21,689.04
Check	Check	03/06/2018	7680	ELECTRONIC OFFI	X	-275.00	-21,964.04
Check	Check	03/06/2018	7679	UNITED WELDING	X	-184.00	-22,148.04
Check	heck	03/06/2018	7678	DEAN DECAPRIA	X	-34.43	-22,182.47
Check	Check	03/07/2018		FERRELLGAS	X	-764.62	-22,947.09
Check	Check	03/07/2018		NATIONAL GRID	X	-414.17	-23,361.26
Check   03/07/2018   DEAN DECAPRIA   X   -100.00   -23,7	heck	03/07/2018		D.A. KENYON ENT	X	-190.00	-23,551.26
Check   03/07/2018   DEAN DECAPRIA   X	Check	03/07/2018		TOWN OF CHARLT	X	-102.66	-23,653.92
Check   03/07/2018   TIME WARNER   X   -87.05   -23,8		03/07/2018		DEAN DECAPRIA	X	-100.00	-23,753.92
Check 03/07/2018 COUNTY WASTE X -80.16 -23,9 Check 03/07/2018 VERIZON X -56.18 -23,9 Check 03/14/2018 7683 FRANK & SONS B X -1,075.37 -25,0 Check 03/30/2018 DUPLICATE STMT X -5.00 -25,0 Check 03/30/2018 IMAGED ITEMS WI X -3.50 -25,0 Check 03/30/2018 PAPER STATEMEN X -3.00 -25,0 Check 03/30/2018 PAPER STATEMEN X -3.00 -25,0  Total Checks and Payments -25,064.18 -25,0  Deposits and Credits - 3 items Deposit 03/01/2018 Deposit X 15.58 Deposit 03/30/2018 INTEREST PAYME X 32.65 Deposit 03/30/2018 Deposit X 1,075.37 1,1  Total Deposits and Credits Deposit X 1,123.60 1,1  Total Cleared Transactions -23,940.58 -23,9 Cleared Balance -23,940.58 275,1  Register Balance as of 03/31/2018 -23,940.58 275,1		03/07/2018		TIME WARNER	X	-87.05	-23,840.97
Check         03/07/2018         VERIZON         X         -56.18         -23,9           Check         03/14/2018         7683         FRANK & SONS B         X         -1,075.37         -25,0           Check         03/30/2018         DUPLICATE STMT         X         -5.00         -25,0           Check         03/30/2018         IMAGED ITEMS WI         X         -3.50         -25,0           Check         03/30/2018         PAPER STATEMEN         X         -3.00         -25,0           Deposits and Credits - 3 items           Deposit         03/01/2018         Deposit         X         15.58         32.65           Deposit         03/30/2018         Deposit         X         1,075.37         1,1           Total Deposits and Credits         Deposit         X         1,123.60         1,1           Total Cleared Transactions         -23,940.58         -23,940.58         -23,940.58         275,1           Register Balance         -23,940.58         275,1				COUNTY WASTE		-80.16	-23,921.13
Check         03/14/2018         7683         FRANK & SONS B         X         -1,075.37         -25,0           Check         03/30/2018         DUPLICATE STMT         X         -5.00         -25,0           Check         03/30/2018         IMAGED ITEMS WI         X         -3.50         -25,0           Check         03/30/2018         PAPER STATEMEN         X         -3.00         -25,0           Deposits and Credits - 3 items           Deposit         03/01/2018         Deposit         X         15.58           Deposit         03/30/2018         INTEREST PAYME         X         32.65           Deposit         03/30/2018         Deposit         X         1,075.37         1,1           Total Deposits and Credits         1,123.60         1,1           Total Cleared Transactions         -23,940.58         -23,9           Cleared Balance         -23,940.58         275,1           Register Balance as of 03/31/2018         -23,940.58         275,1						-56.18	-23,977.3
Check         03/30/2018         DUPLICATE STMT         X         -5.00         -25,0           Check         03/30/2018         IMAGED ITEMS WI         X         -3.50         -25,0           Check         03/30/2018         PAPER STATEMEN         X         -3.00         -25,0           Deposits and Credits - 3 items           Deposit         03/01/2018         Deposit         X         15.58           Deposit         03/30/2018         INTEREST PAYME         X         32.65           Deposit         03/30/2018         Deposit         X         1,075.37         1,1           Total Deposits and Credits         1,123.60         1,1           Total Cleared Transactions         -23,940.58         -23,9           Cleared Balance         -23,940.58         275,1           Register Balance as of 03/31/2018         -23,940.58         275,1			7683			-1.075.37	-25,052.68
Check   03/30/2018   IMAGED ITEMS WI   X   -3.50   -25.00     Check   03/30/2018   PAPER STATEMEN   X   -3.00   -25.00     Total Checks and Payments   -25,064.18   -25.00     Deposits and Credits - 3 items     Deposit   03/01/2018   Deposit   X   15.58     Deposit   03/30/2018   INTEREST PAYME   X   32.65     Deposit   03/30/2018   Deposit   X   1,075.37   1,1     Total Deposits and Credits   1,123.60   1,1     Total Cleared Transactions   -23,940.58   -23,940.58     Cleared Balance   -23,940.58   275,1     Register Balance as of 03/31/2018   -23,940.58   275,1							-25,057.68
Total Check					X	-3.50	-25,061.18
Deposits and Credits - 3 items           Deposit         03/01/2018         Deposit         X         15.58           Deposit         03/30/2018         INTEREST PAYME         X         32.65           Deposit         03/30/2018         Deposit         X         1,075.37         1,1           Total Deposits and Credits         1,123.60         1,1           Total Cleared Transactions         -23,940.58         -23,9           Cleared Balance         -23,940.58         275,1           Register Balance as of 03/31/2018         -23,940.58         275,1		03/30/2018		PAPER STATEMEN	X	-3.00	-25,064.18
Deposit         03/01/2018         Deposit         X         15.58           Deposit         03/30/2018         INTEREST PAYME         X         32.65           Deposit         03/30/2018         Deposit         X         1,075.37         1,1           Total Deposits and Credits         1,123.60         1,1           Total Cleared Transactions         -23,940.58         -23,9           Cleared Balance         -23,940.58         275,1           Register Balance as of 03/31/2018         -23,940.58         275,1	Total Che	ecks and Payments				-25,064.18	-25,064.18
Deposit         03/30/2018         INTEREST PAYME         X         32.65           Deposit         03/30/2018         Deposit         X         1,075.37         1,1           Total Deposits and Credits         1,123.60         1,1           Total Cleared Transactions         -23,940.58         -23,9           Cleared Balance         -23,940.58         275,1           Register Balance as of 03/31/2018         -23,940.58         275,1			ems				
Deposit         03/30/2018         Deposit         X         1,075.37         1,1           Total Deposits and Credits         1,123.60         1,1           Total Cleared Transactions         -23,940.58         -23,9           Cleared Balance         -23,940.58         275,1           Register Balance as of 03/31/2018         -23,940.58         275,1							15.58
Total Deposits and Credits         1,123.60         1,1           Total Cleared Transactions         -23,940.58         -23,9           Cleared Balance         -23,940.58         275,1           Register Balance as of 03/31/2018         -23,940.58         275,1							48.23
Total Cleared Transactions         -23,940.58         -23,9           Cleared Balance         -23,940.58         275,1           Register Balance as of 03/31/2018         -23,940.58         275,1	Deposit	03/30/2018		Deposit	X	1,075.37	1,123.6
Cleared Balance       -23,940.58       275,1         Register Balance as of 03/31/2018       -23,940.58       275,1	Total Dep	posits and Credits			_	1,123.60	1,123.6
Register Balance as of 03/31/2018 -23,940.58 275,1	Total Cleare	ed Transactions				-23,940.58	-23,940.5
	Cleared Balance					-23,940.58	275,142.0
Ending Ralance -23 940 58 275.1	Register Balance	e as of 03/31/2018				-23,940.58	275,142.0
Lifeting Datation	Ending Balance	•				-23,940.58	275,142.0

## Business Banking Statement March 31, 2018 page 1 of 4

0720

X 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
PAYROLL ACCOUNT
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Enroll in Online Banking today at Key.com.

Access your available accounts, transfer funds and view your transactions right from your PC.

## **KeyNotes**

Important information regarding changes to your Account.

Effective May 11, 2018 we will be making positive changes to your KeyBank Business Interest Checking Account. At KeyBank we are committed to providing our clients with timely information regarding changes to your account. These changes will be reflected in your May 2018 statement.

1. There will be an additional way to avoid the Monthly Maintenance Service Charge on your KeyBank Business Interest Checking account via relationship pricing:

The Monthly Maintenance Service Charge on your KeyBank Business Interest Checking account can be avoided if the total of the following was \$15,000.00 or more: 1) the combined cycle-to-date Average Ledger Balance in any combination of business checking (excluding certain business accounts opened for the benefit of others), business savings and business certificates of deposit accounts within two business days prior to your KeyBank Business Interest Checking Account statement cycle date; and/or 2) the outstanding balance of all commercial loans and lines of credit including your Business Cash Reserve Credit Account(s) (excluding balances past due 60 days or more) as of no more than five business days prior to your KeyBank Business Interest Checking Account statement cycle date.

Additionally, if you are the sole owner\* of your business, the list of account balances that may be combined to avoid the monthly Maintenance Service Charge on your KeyBank Business Interest Checking Account includes all of the above business accounts and certain of your personal accounts as outlined below. You may avoid the monthly Maintenance Service Charge on your KeyBank Business Interest Checking Account if the following balance requirement is met:

The total of the following was \$15,000.00 or more: 1) the combined cycle-to-date Average Ledger Balance in any combination of personal and business checking, personal and business savings and personal and business certificates of deposit accounts within two business days prior to your KeyBank Business Interest Checking Account statement cycle date;

0720

## KeyNotes (con't)

and/or 2) the outstanding balances of your standard consumer loan/line\*\* of credit balances (excluding balances past due 60 days or more) as of no more than five business days prior to your KeyBank Business Interest Checking Account statement cycle date.

(\* As used herein, "sole owner" means a natural person doing business as a sole proprietor and excludes separate legal entities such as corporations, partnerships, limited liability companies and not for profit enterprises.

\*\*Standard consumer loan and line products include Auto Loans, RV Loans, Marine Loans, Home Equity Loans, Home Equity Lines of Credit, Home Improvement Loans, Key Equity Options, Preferred (Unsecured) Credit Lines, Cash Reserve Credit, Personal Loans, Mobile Home Loans and Airplane Loans with KeyBank NA; and Credit Cards. Certain non-standard loans and lines of credit may not be included.)

- 2. We will be eliminating the Excess Telephone Inquiry Service Charge assessed for both automated response system inquiries (\$0.75 per call in excess of 8 per statement period) and employee assisted inquiries (\$1.50 per call in excess of 3 per statement period). These service charges will no longer be assessed.
- 3. The following changes will be made to the Agreement for Small Business Debit Card and Electronic Funds Transfer Services.

Section 5. CHARGES FOR TRANSACTIONS, TRANSFERS AND OTHER SERVICES (d) Card Replacement Charge will be revised by removing the sentence 'If you request a replacement Card a charge of \$5.00 will be assessed.' The \$5.00 Card Replacement Charge will no longerbe assessed.

Complete copies of the revised Small Business Checking Account Fees and Disclosures and the Agreement for Small Business Debit Card and Electronic Funds Transfer Services is available at any local KeyBank branch or online at key.com.

Please contact your KeyBank representative with any questions or call 1-888- KEY4BIZ (1-888-539-4249) TDD/TTY (Hearing impaired): 1-800-539-8336

Please retain this information with your account records.

KeyBank Business Interest Checking	.0720	
CHARLTON FIRE DISTRICT #1	Beginning balance 2-28-1	8 \$33,586.66
PAYROLL ACCOUNT	3 Subtractions	-2,437.15
	Interest paid	+3.61
	Net fees and charges	-8.00
	Ending balance 3-31-18	\$31,145.12

# Subtractions Withdrawals Date Serial # Location 3-1 Bill Pay:First New York Fcu 108600 Sbj96Tr7 \$588.65



## Business Banking Statement March 31, 2018 page 3 of 4

0720

<b>Subtract</b>	ions						
(con't)							
	Withdrawals Date	e Serial #	Location				
	3-1		Bill Pay:Sunmark Federal (	Cr 124890 5B9	91Tr7		1,308.60
	3-19	9	Direct Withdrawal, Irs	Usataxpym	t		539.90
			Total subtractions				\$2,437.15
Interest	( and the second						
earned							
			Annual percentage yield (APY) ea				0.13%
			Number of days this statement p	erioa			31
			Interest paid 3-30-18	له ماس			\$3.61 \$3.60
			Interest earned this statement pe	eriod			\$3.60 \$7.99
			Interest paid year-to-date Interest earned (2017)				\$17.66
Fees and	4						
				Quant	itv	Unit Charge	
charges	3-30-18	Duplicate S	tatement Service Charge		1	5.00	-\$5.00
	3-30-18	Paper State			1	3.00	-3.00
		A CONTRACTOR OF THE PARTY OF TH	Fees and charges asses	sed this perio	d		-\$8.00

### CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

#### IN CASE OF ERROR OR OUESTIONS ABOUT YOUR ELECTRONIC TR.

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

\*KevBank Customer Disputes NY-31-17-0128 17 Corporate Woods Blvd Albany, NY 12211

Tell us your name and Account number;

Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more

Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

### COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV - Transfer to Savings Account XFER FROM SAV - Transfer from Savings Account XFER TO CKG - Transfer to Checking Account XFER FROM CKG - Transfer from Checking Account PMT TO CR CARD - Payment to Credit Card ADV CR CARD - Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

#### IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH 44 101- 5885.

In your letter, give us the following information:

Account Information: Your name and account number.

Dollar Amount: The dollar amount of the suspected error.
Description of the Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

We cannot try to collect the amount in question, or report you as deling: that amount.

The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.

While you do not have to pay the amount in question, you are responsible for

the remainder of your balance.

We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is average Daily Balance method (Balance Subject to Interest Kate): Tour interest is computed on all purchases and cash advances (collectively ladvances) from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the lAverage Daily Balanceî of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or

Key Credit Research Department P.O. Box 94518 Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

## page 4 of 4

## BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

#### INSTRUCTIONS

Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- " Checks or other deductions shown on our statement that you have not already entered.
- "The iService chargesi, if any, shown on your statement.

Enter into your check register and ADD:

- " Deposits or other credits shown on your statement that you have not already entered.
- ü The ilnterest earnedî shown on your statement, if any.

è	register other de	your check any checks or ductions that shown on your nt.		ê	yourch	y deposits from leck register that shown on your ent.
	Check # or Date	Amount			Date	Amount
			-			
				то	TAL Ë	\$
			-	ë		nding balance on your ent.
				\$		
				í	Add 5 total h	and 6 and enter
				\$		
				ì	Enter	total from 4.
				\$		
				î		act 8 from 7 and difference here.
				\$		
TC	TAL Ë	\$				t should agree with register balance.

10:42 PM 04/01/18

## **CHARLTON FIRE DISTRICT #1** Reconciliation Summary R8021 0720 PAYROLL, Period Ending 03/31/2018

	Mar 31, 18	
Beginning Balance Cleared Transactions		33,586.66
Checks and Payments - 5 items	-2,445.15	
Deposits and Credits - 1 item	3.61	
<b>Total Cleared Transactions</b>	-2,441.54	
Cleared Balance		31,145.12
Register Balance as of 03/31/2018		31,145.12
Ending Balance		31,145.12

## CHARLTON FIRE DISTRICT #1 Reconciliation Detail

R8021 0720 PAYROLL, Period Ending 03/31/2018

Туре	Date	Num	Name	Clr	Amount	Balance
Beginning Balar	nce					33,586.66
Cleared Tra						
Checks	and Payments - 5 if	tems				
Check	03/01/2018		ANDREW G. LA PA	X	-1,308.60	-1,308.60
Check	03/01/2018		Sharon B Cronin	X	-588.65	-1,897.25
Check	03/19/2018		DIRECT WITHDRA	Х	-539.90	-2,437.15
Check	03/30/2018		DUPLICATE STMT	X	-5.00	-2,442.15
Check	03/30/2018		PAPER STATEMEN	X	-3.00	-2,445.15
Total Che	ecks and Payments				-2,445.15	-2,445.15
Deposits Deposit	s and Credits - 1 ite 03/30/2018	em	INTEREST PAYME	x	3.61	3.61
· Control · Cont	posits and Credits			-	3.61	3.61
3	ed Transactions			-	-2,441.54	-2,441.54
Cleared Balance				-	-2,441.54	31,145.12
Register Balance	e as of 03/31/2018			_	-2,441.54	31,145.12
Ending Balance	•			_	-2,441.54	31,145.12



## Business Banking Statement March 31, 2018 page 1 of 2

)2286

T 81 00000 R EM T1 CHARLTON FIRE DISTRICT #1 APPARATUS CAPITAL RESERVE PO BOX 1369 BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Enroll in Online Banking today at Key.com.

Access your available accounts, transfer funds and view your transactions right from your PC.

Key Business Silver Money Market	2286	
CHARLTON FIRE DISTRICT #1 APPARATUS CAPITAL RESERVE	Beginning balance 2-28-18 Interest paid	\$105,054.80 +4.46
	Ending balance 3-31-18	\$105,059.26
Interest		
earned	Annual percentage yield (APY) earned	0.05% 31
	Number of days this statement period Interest paid 3-30-18	\$4.46
	Interest paid 3-30-16 Interest earned this statement period	\$4.46
	Interest paid year-to-date	\$12.95

### CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws

### IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below\*, as soon as you can, if you think your statement, OR write us at the address listed below\*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

\* KeyBank **Customer Disputes** NY-31-17-0128 17 Corporate Woods Blvd Albany, NY 12211

Tell us your name and Account number;

- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

#### COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV Transfer to Savings Account XFER FROM SAV - Transfer from Savings Account XFER TO CKG - Transfer to Checking Account XFER FROM CKG - Transfer from Checking Account PMT TO CR CARD - Payment to Credit Card ADV CR CARD - Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

#### IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH

In your letter, give us the following information:

- Account Information: Your name and account number.
- Dollar Amount: The dollar amount of the suspected error.

  Description of the Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in

While we investigate whether or not there has been an error, the following are true:

We cannot try to collect the amount in question, or report you as delinquent or

- that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for
- the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance. Average Daily Balance method (Balance Subject to Interest Rate): Your interest is

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department P.O. Box 94518 Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

### page 2 of 2

### BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

#### INSTRUCTIONS

 Verify and check off in your check register each deposit, check or other transaction shown on this statement.

## Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have not already entered.
- The "Service charges", if any, shown on your statement.

### Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have not already entered.
- The "Interest earned" shown on your statement, if any.

0	register other de	n your check any checks or ductions that shown on your nt.	6	your ch	y deposits f leck register shown on y ent.	r that
	Check # or Date	Amount		Date	Amou	nt
			то	TAL →	\$	
			6		ending bala on your ent.	nce
			\$			
			0	Add 5 total h	and 6 and	enter
			\$			
			8	Enter	total from 4	1.
			\$			
			9		act 8 from 7 difference	
			\$			
тс	OTAL →	\$			it should agi register bal	

10:43 PM 04/01/18

## **CHARLTON FIRE DISTRICT #1**

Reconciliation Summary
R8021 2286 APPARATUS, Period Ending 03/31/2018

	Mar 31, 18
Beginning Balance	105,054.80
Cleared Transactions Deposits and Credits - 1 item	4.46
<b>Total Cleared Transactions</b>	4.46
Cleared Balance	105,059.26
Register Balance as of 03/31/2018	105,059.26
Ending Balance	105,059.26



2294

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
EQUIPMENT CAPITAL RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Enroll in Online Banking today at Key.com.

Access your available accounts, transfer funds and view your transactions right from your PC.

Key Business Silver Money Market Svg. CHARLTON FIRE DISTRICT #1 EQUIPMENT CAPITAL RESERVES	Beginning balance 2-28-18 Interest paid	\$130,219.08 +5.53
	Ending balance 3-31-18	\$130,224.61
earned An	nual percentage yield (APY) earned	0.05%
earned An	anual percentage yield (APY) earned armber of days this statement period rerest paid 3-30-18	31 \$5.53
Nu Int Int	imber of days this statement period	

### CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws

#### IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

\* KeyBank Customer Disputes NY-31-17-0128 17 Corporate Woods Blvd Albany, NY 12211

Tell us your name and Account number;

Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more

Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

#### COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV - Transfer to Savings Account XFER FROM SAV - Transfer from Savings Account XFER TO CKG - Transfer to Checking Account XFER FROM CKG - Transfer from Checking Account PMT TO CR CARD - Payment to Credit Card
ADV CR CARD - Advance from Credit Co

- Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

#### IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH 44101-5885.

In your letter, give us the following information:

Account Information: Your name and account number

Dollar Amount: The dollar amount of the suspected error.

Description of the Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

We cannot try to collect the amount in question, or report you as delinque.

that amount.

The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount

While you do not have to pay the amount in question, you are responsible for

ne remainder of your balance

We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or

Key Credit Research Department P.O. Box 94518 Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

### page 2 of 2

### **BALANCING YOUR ACCOUNT**

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

#### INSTRUCTIONS

Verify and check off in your check register each deposit, check or other transaction shown on this statement.

### Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have not already entered.
- The "Service charges", if any, shown on your statement.

### Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have not already entered.
- The "Interest earned" shown on your statement, if any.

4	register other de	n your check any checks or eductions that shown on your nt.	0	your ch	y deposits from neck register that shown on your ent.
	Check # or Date	Amount		Date	Amount
			то	TAL →	\$
			6		ending balance on your ent.
		6	\$		
			0	Add 5 total h	and 6 and enter
			\$		
			8	Enter	total from 4.
			\$		
			9		act 8 from 7 and difference here.
			\$		
TC	TAL →	\$	11		nt should agree with register balance.

10:43 PM 04/01/18

## **CHARLTON FIRE DISTRICT #1**

Reconciliation Summary
R8021 2294 EQUIPMENT, Period Ending 04/01/2018

	Apr 1, 18
Beginning Balance Cleared Transactions	130,219.08
Deposits and Credits - 1 item	5.53
<b>Total Cleared Transactions</b>	5.53
Cleared Balance	130,224.61
Register Balance as of 04/01/2018	130,224.61
Ending Balance	130,224.61

## Business Banking Statement March 31, 2018 page 1 of 2

)2302

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
EMERGENCY REPAIR RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Enroll in Online Banking today at Key.com.

Access your available accounts, transfer funds and view your transactions right from your PC.

Key Business Silver Money Market Svgs	2302	
CHARLTON FIRE DISTRICT #1 EMERGENCY REPAIR RESERVES	Beginning balance 2-28-18 Interest paid	\$25,056.78 +1.06
	Ending balance 3-31-18	\$25,057.84
Interest		
earned	ual percentage vield (APY) earned	0.05%
earned Annu	ual percentage yield (APY) earned	0.05% 31
earned Annu Num	ber of days this statement period	
earned Annu Num Inter		31
Num Inter Inter	ber of days this statement period est paid 3-30-18	31 \$1.06

## CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

#### CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

KeyBank Customer Disputes NY-31-17-0128 17 Corporate Woods Blvd Albany, NY 12211

Tell us your name and Account number;

- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

#### COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

- Transfer to Savings Account XFER TO SAV Transfer from Savings Account XFER FROM SAV XFER TO CKG - Transfer to Checking Account XFER FROM CKG - Transfer from Checking Account PMT TO CR CARD - Payment to Credit Card ADV CR CARD - Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

#### IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH 44101-5885.

In your letter, give us the following information:

Account Information: Your name and account number.

Dollar Amount: The dollar amount of the suspected error.
Description of the Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in

While we investigate whether or not there has been an error, the following are true:

We cannot try to collect the amount in question, or report you as deling

that amount. The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.

While you do not have to pay the amount in question, you are responsible for

the remainder of your balance.

We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is average Dally Balance method (balance subject to Interest nate): Tour interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits and subtract any naments and credits any non-financed fees and unnaid interest debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department P.O. Box 94518 Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

## page 2 of 2

### BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

#### INSTRUCTIONS

Verify and check off in your check register each deposit, check or other transaction shown on this statement.

### Enter into your check register and SUBTRACT:

- · Checks or other deductions shown on our statement that you have not already entered.
- The "Service charges", if any, shown on your statement.

## Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have not already entered.
- The "Interest earned" shown on your statement, if any.

0	register other de	n your check any checks or eductions that shown on your nt.	6	your ch	y deposits to neck registers shown on the ent.	er that
	Check # or Date	Amount		Date	Amou	int
			то	TAL →	\$	
			6		ending bala on your ent.	nce
			\$			
			0	Add 5 total h	and 6 and lere.	enter
			\$			
			8	Enter	total from	4.
			\$			
			9		act 8 from difference	
			\$			
т	OTAL →	\$			nt should ag register ba	

10:44 PM 04/01/18

## **CHARLTON FIRE DISTRICT #1** Reconciliation Summary R8021 2302 EMERGENCY, Period Ending 03/31/2018

	Mar 31, 18
Beginning Balance	25,056.78
Cleared Transactions Deposits and Credits - 1 item	1.06
Total Cleared Transactions	1.06
Cleared Balance	25,057.84
Register Balance as of 03/31/2018	25,057.84
Ending Balance	25,057.84

2310

T 81 00000 R EM T1
CHARLTON FIRE DISTRICT #1
CAPITAL IMPROVEMENTS RESERVES
PO BOX 1369
BALLSTON LAKE NY 12019-0369

Questions or comments?
Call our Key Business Resource Center
1-888-KEY4BIZ (1-888-539-4249)

Enroll in Online Banking today at Key.com.

Access your available accounts, transfer funds and view your transactions right from your PC.

Key Business Silver Money Market Svgs	2310	
CHARLTON FIRE DISTRICT #1 CAPITAL IMPROVEMENTS RESERVES	Beginning balance 2-28-18 Interest paid	\$298,233.56 +12.67
	Ending balance 3-31-18	\$298,246.23
Interest		
earned	Annual percentage yield (APY) earned	0.05%
earned	Number of days this statement period	31
earned	Number of days this statement period nterest paid 3-30-18	31 \$12.67
earned	Number of days this statement period	31

## CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement, Orl write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

\* KeyBank Customer Disputes NY-31-17-0128 17 Corporate Woods Blvd Albany, NY 12211

Tell us your name and Account number:

Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more

Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to

### COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

XFER TO SAV

- Transfer to Savings Account XFER FROM SAV - Transfer from Savings Account
- XFER TO CKG Transfer to Checking Account
  XFER FROM CKG Transfer from Checking Account PMT TO CR CARD - Payment to Credit Card
  ADV CR CARD - Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

#### IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH 44101-5885.

In your letter, give us the following information:

- Account Information: Your name and account number.
- Dollar Amount: The dollar amount of the suspected error.

  Description of the Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

- While we investigate whether or not there has been an error, the following are true:

  We cannot try to collect the amount in question, or report you as deling that amount.
  - The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
  - While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
  - We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is Average Daily Balance method (Balance Subject to Interest Hate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle to eat your Average. and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department P.O. Box 94518 Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

## page 2 of 2

### BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

### INSTRUCTIONS

Verify and check off in your check register each deposit, check or other transaction shown on this statement.

### Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have not already entered.
- The "Service charges", if any, shown on your statement.

#### Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have not already entered.
- The "Interest earned" shown on your statement, if any.

4	register other de	n your check any checks or eductions that shown on your ent.	6	your ch	y deposits from neck register that f shown on your ent.
	Check # or Date	Amount		Date	Amount
			ТО	TAL →	\$
			6		ending balance on your ent.
			\$		
-			0	Add 5 total h	and 6 and enter
			\$		
			8	Enter	total from 4.
			\$		
			စ		act 8 from 7 and difference here.
			\$		
тс	TAL →	\$			it should agree with register balance.

10:45 PM 04/01/18

## **CHARLTON FIRE DISTRICT #1**

Reconciliation Summary
R8021 2310 CAPITAL IMPROVEMENTS, Period Ending 03/31/2018

	Mar 31, 18
Beginning Balance	298,233.56
Cleared Transactions Deposits and Credits - 1 item	12.67
Total Cleared Transactions	12.67
Cleared Balance	298,246.23
Register Balance as of 03/31/2018	298,246.23
Ending Balance	298,246.23